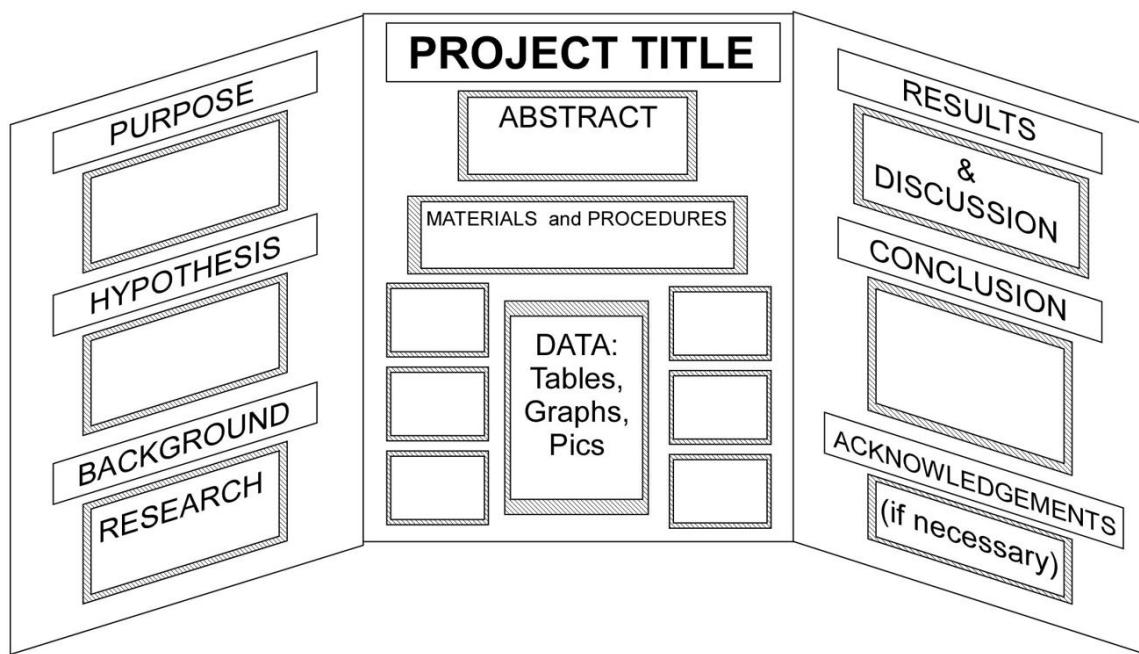


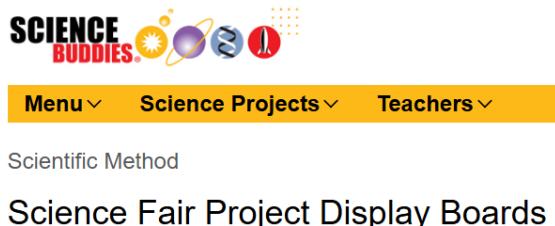
# The Poster Presentation

The research poster is one way that professional scientists share with one another the results of their projects. The goal is to present briefly to a group of onlookers. Since the audience moves from poster to poster and wants to see as much as possible, your job will be to engage with them quickly and concisely regarding your project. This document should help you assemble a poster that displays your research project.



Typically, posters are 48 inches across and 36 inches high. The science fair itself will publish acceptable sizes for posters along with other rules and regulations. Note that posters need to be readable from four to seven feet away. To help your audience get a good view of your work, try to select a font that is easy to read.

A great internet site that explains what you should include in a science fair poster is [www.sciencebuddies.org](http://www.sciencebuddies.org). On this site, you will find descriptions, examples and a checklist to make sure you have included everything you need.



Most posters are designed on a laptop computer and later printed to full size. The advantage of using a laptop computer is that you can easily make changes or update the information on your poster as needed. The only word of caution here is to be aware that *printing a poster can sometimes take a few days, especially if many students are using the same printing facility.*

Printing can be done at places like FedEx or Staples. The company, [www.amazon.com](http://www.amazon.com), can also print and deliver full-sized posters for a reasonable price. Sometimes, the school has a printer that can be used. And, if the work is completed in a university lab, often that lab has access to a printer for research posters.

### **How to Set Up a Poster in PPT using an Online Template**

1. Search for “scientific posters free power point download,” on Google
2. Or you can create a poster using Google Docs
3. *Other useful links:*  
<https://www.posterpresentations.com/free-poster-templates.html>  
[https://www.makesigns.com/SciPosters\\_Templates.aspx](https://www.makesigns.com/SciPosters_Templates.aspx)
4. Alternatively, you can create a poster using a single PPT slide. The formatting can be adjusted from a regular PPT to a poster: make your slide size 36x48 under *Design > Slide Size > Custom Slide Size*.
5. Fill in all necessary sections for your poster!

General recommendations:

- Minimum text sizes: 72 pt font for main title, 36 pt for subheadings, 24 pt for body text, and 18 pt for captions
- Use as many (high resolution) pictures as possible, with appropriate captions
- Maintain at least a 1-inch border around your poster
- Choose a 3-color scheme: black text, a light background, and one accent color

### **How to Save your PPT as a PDF**

1. Select *File > Export*
2. Click *Create PDF/XPS Document*, then click *Create PDF/XPS*.
3. Choose a location to save the file.
4. Click *Publish*.
5. Open your PDF and double check that all images were correctly saved.